

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, December 5, 2025, at 10:00 a.m. online via Teams video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Dr. Stephanie Raglin, Vice Chair
Aaron Smallwood
Danielle Matlock
Shreeta Waldon
Julie Bowers-Pryor
Chris Holcomb
Stephanie Hoskins
John Schmidt

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Jeff Bardroff, Section Supervisor
Daniel Leffel, Attorney
Lisa Traylor, BA
Jessica Hartley, Staff Assistant
Chasity Wray, Fiscal

OTHERS IN ATTENDANCE

Angela Sizemore
Jessica Wood
Leah Powers
Michael Feltz
Michelle Jackson
Nick Slone
Rachel Hunt
Tasha Spires
Tosha Miller
Valerie Webb
Christi Combs
John Ferguson

MEMBERS NOT PRESENT

Leon Heaton

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:01 a.m.

MINUTES

- Mrs. Hoskins made a motion to approve the November 7, regular board meeting minutes. Motion was seconded by Mrs. Bowers-Pryor, and the motion carried unanimously.

DPL REPORT

- Commissioner Lawson informed the board that they have concluded interviews for the ADC board supervisor position and is hopeful that they will be starting on January 1, 2026.

OLD BUSINESS

- HB505 is still in the process of being implemented with CHFS and ADC.
- CCS forms have been approved by LRC and are awaiting final processing but will try to complete it by the end of 2025.

NEW BUSINESS

- Mrs. Bowers-Pryor made a motion to set the 2026 board meeting dates and Clinical supervision training as followed:
 - First Friday of every month.
 - Exception for May, July and August to move to second Friday.
 - Clinical Supervision Training:
 - March 13th, 2026, virtual and in person.
 - June 12th, 2026, virtual and in person.
 - September KAAP – TBD
 - December 11th, 2026, virtual and in person.
 - Commissioner Lawson informed the board that they can draft a policy around AI technology for DPL to get guidance from Legal on.
- Mrs. Traylor swore in the new citizen at large board member Loretta Dye.

LEGAL COUNSEL REPORT

- No report.

APPLICATION REVIEW

- Mr. Schmidt made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Dr. Raglin, and the motion carried unanimously. The Board entered closed session at 10:42 a.m.
- Julie Bowers-Pryor made motion to go into Open Session at 1:40pm, and was seconded by Kevin Schmidt, and the motion carried unanimously.
- Stephanie Hoskins made motion to approve the credentialing applications that were submitted via mail, was seconded by Julie Bowers-Pryor, and the motion carried unanimously.
- Mr. Holcomb made a motion to approve the credentialing applications submitted via eService's as reviewed, seconded by Kevin Schmidt, and motion was carried unanimously. Stephanie Hoskins made motion to empower the Board to look at applications on a daily basis until the end of January, was seconded by Dr. Raglin, and the motion carried unanimously.

REVIEW COMMITTEE

- Stephanie Hoskins made motion to accept the results of the Review Committee, was seconded by Julie Bowers-Pryor, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- Danielle Matlock made motion to accept recommendations of complaints committee, was seconded by Julie Bowers-Pryor, and the motion carried unanimously.

TRAVEL AND LODGING

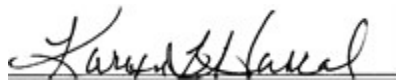
- Kevin Schmidt made a motion to accept travel, per diem for December 5, 2025, regular meeting. Motion was seconded by Stephanie Hoskins, and the motion carried unanimously. Dr. Raglin made a motion to accept Leon Heaton's per diem for Supervisor's training scheduled for December 12, 2025; was seconded by Stephanie Hoskins, and the motion carried unanimously.

NEXT MEETING

- January 9, 2026 @ 10am

ADJOURN

- Danielle Matlock made a motion to adjourn at 1:39 p.m. Motion was seconded by Julie Bowers-Pryor, and the motion carried unanimously.



Karyn Hascal

ADC Board Chair